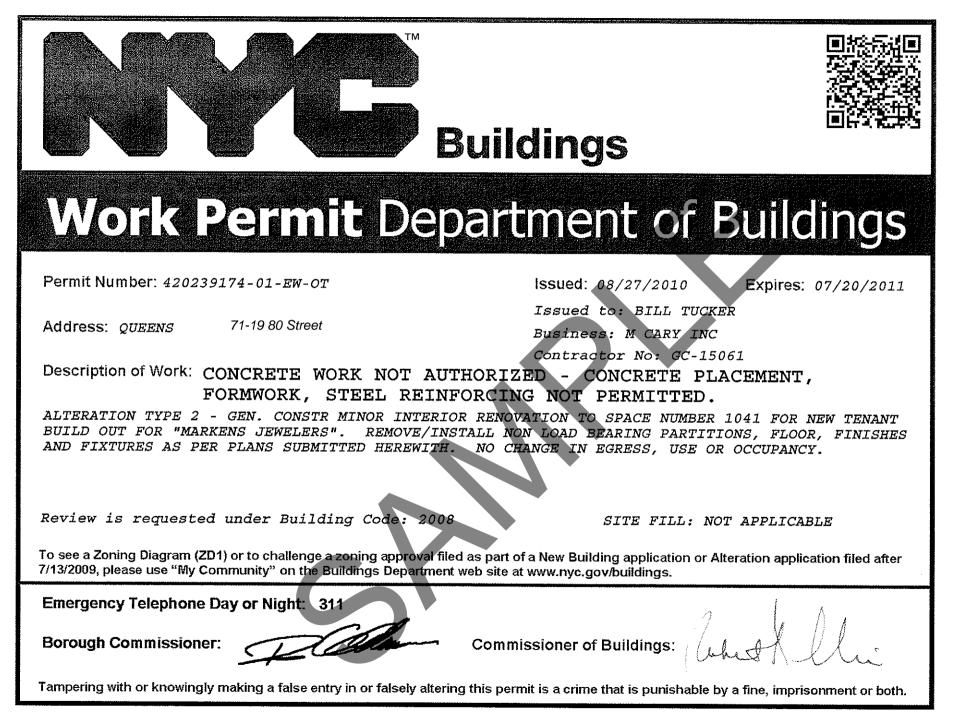
# KINGS PLAZA SHOPPING CENTER REQUIRED CLOSEOUT DOCUMENTATION

- Copy of NYC Buildings Work Permit, Building
- Copy of NYC Buildings Work Permit, Sprinkler
- Copy of NYC Buildings Work Permit, Plumbing
- Copy of NYC Buildings Work Permit, Mechanical
- Copy of NYC Buildings Work Permit, Electrical
- New York City Department of Buildings, Letter of Completion
- New York City Department of Buildings, Sprinkler Letter
- New York City Department of Buildings, Plumbing Letter
- New York City Department of Buildings, Mechanical Letter
- New York City Department of Buildings, Electrical Certificate
- New York City Department of Buildings, TR 1 Form(s) this form comes from the Architect and is filed by the Expediter
- FDNY Inspector's Recommendation Letter
- Subcontractors List; and
- Contractor affidavit from Tenant's Contractor that no liens exist as a result of Tenant's Work.
- Unconditional Waiver and Release on Final Payment for all suppliers of Labor and materials (waivers received will be reconciled against subcontractors list).
- AIA documents (G702 & G703 / General Contractor's Final Billing including all change orders
- AABC Certified Air Balance Report
- Copy of Sprinkler Drawings with Engineer stamp

#### Sample NYC Buildings Work Permit, Building





Robert D. LiMandri, Commissioner

# Letter of Completion

RONALD VICTORIO 694 FOREST AVENUE STATEN ISLAND, NY 10310

> Re: 71-19 80 Street Job #: 420239174 Block: 1860 Lot: 100

Dear RONALD VICTORIO:

Please be advised that the work related to the above application is completed and was signed off in the Building Information System (BIS) on 04/13/2011.

Because this job was professionally certified, the owner retained a registered professional engineer or registered architect, who certified that the contents of the application comply with the applicable laws, rules and regulations of the Department of Buildings.

Because this job was filed as Directive 14 of 1975, the owner retained a registered professional engineer or registered architect, who certified that he/she inspected the work approved on this application and that it complies with the applicable laws, rules and regulations of the Department of Buildings.

Based on the nature of the work filed on this application a new certificate of occupancy is not required.

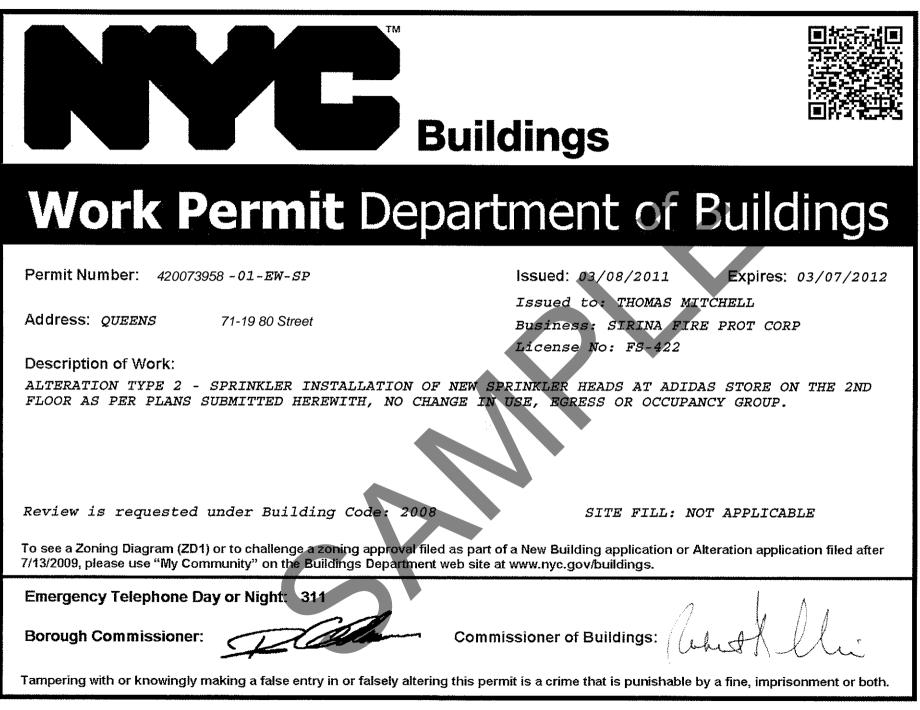


Very truly yours,

a

Borough Commissioner QUEENS

Letter Generated on: 06/20/2011





Robert D. LiMandri, Commissioner

# Letter of Completion

LEONID E BERMAN 2370 OCEAN AVENUE #4H BROOKLYN, NY 11229

> Re: 71-19 80 Street Job #: 420073958 Block: 1860 Lot: 100

Dear LEONID E BERMAN:

Please be advised that the work related to the above application is completed and was signed off in the Building Information System (BIS) on 04/20/2010.

Based on the nature of the work filed on this application a new certificate of occupancy is not required.

Very truly yours,

Borough Commissioner QUEENS

Sample NYC Buildings Work Permit, Electrical

# THIS PERMIT MUST BE CONSPICUOUSLY DISPLAYED ON THE JOB SITE



# Electrical Work Permit Department of Buildings

QUEENS, NY 11373

Application Number: A272360

Address: 71-19 80 Street

Description of Work:

6 - GENERAL WIRING

Issued: 10/03/2008 Expires: 10/03/2011

Contractor Address: FIVE STAR ELECTRIC CORP.

101-32 101ST STREET OZONE PARK, NY 11416

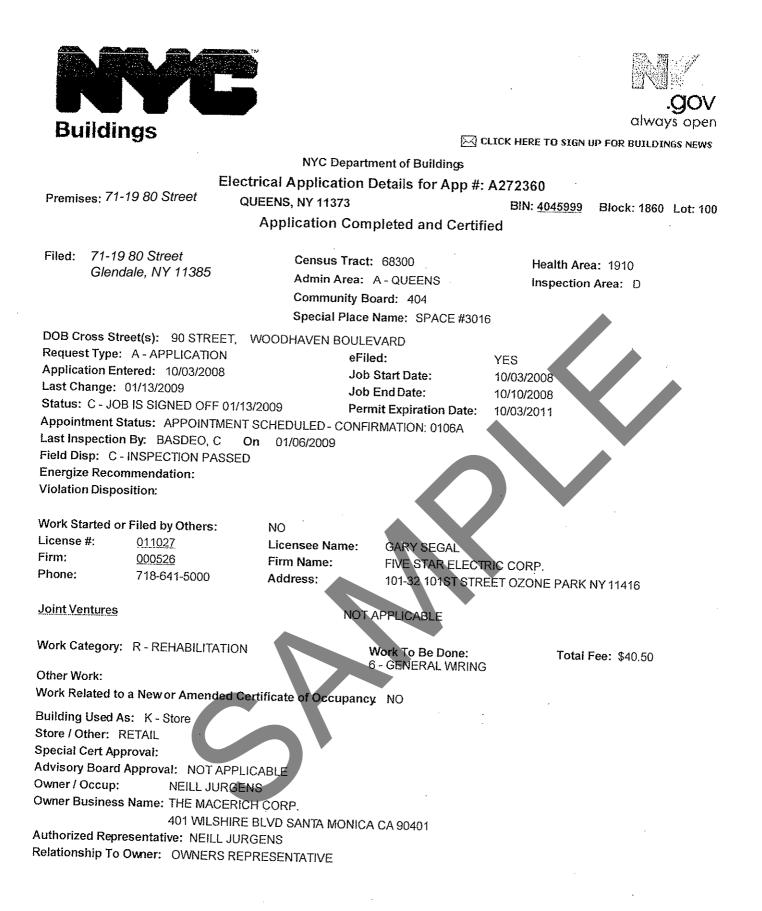
Contractor's Comments: JOB #6162 - ABBAS For detailed information regarding this permit, please log on to BISWeb at www.nyc.gov/buildings

Emergency Telephone Day or Night: 311

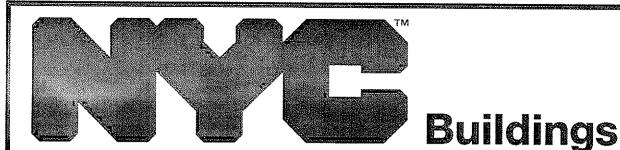
Borough Commissioner:

Acting Commissioner of Buildings:

Tampering with or knowingly making a false entry in or falsely altering this permit is a crime that is punishable by a fine, imprisonment or both.



## Sample NYC Buildings Work Permit, Plumbing





# Work Permit Department of Buildings

Permit Number: 420239174-01-PL

Issued: 08/31/2010

Expires: 08/31/2011

Address: QUEENS 71-19 80 Street

Issued to: KURT D SPROTTE Business: SCHMELZ BROS., INC License No: MP-1237

**Description of Work:** 

PLUMBING - ALTERATION TYPE 2 MINOR INTERIOR RENOVATION TO SPACE NUMBER 1041 FOR NEW TENANT BUILD OUT FOR "MARKENS JEWELERS". REMOVE/INSTALL NON LOAD BEARING PARTITIONS, FLOOR, FINISHES AND FIXTURES AS PER PLANS SUBMITTED HEREWITH. NO CHANGE IN EGRESS, USE OR OCCUPANCY.

Review is requested under Building Code: 2008

SITE FILL: NOT APPLICABLE

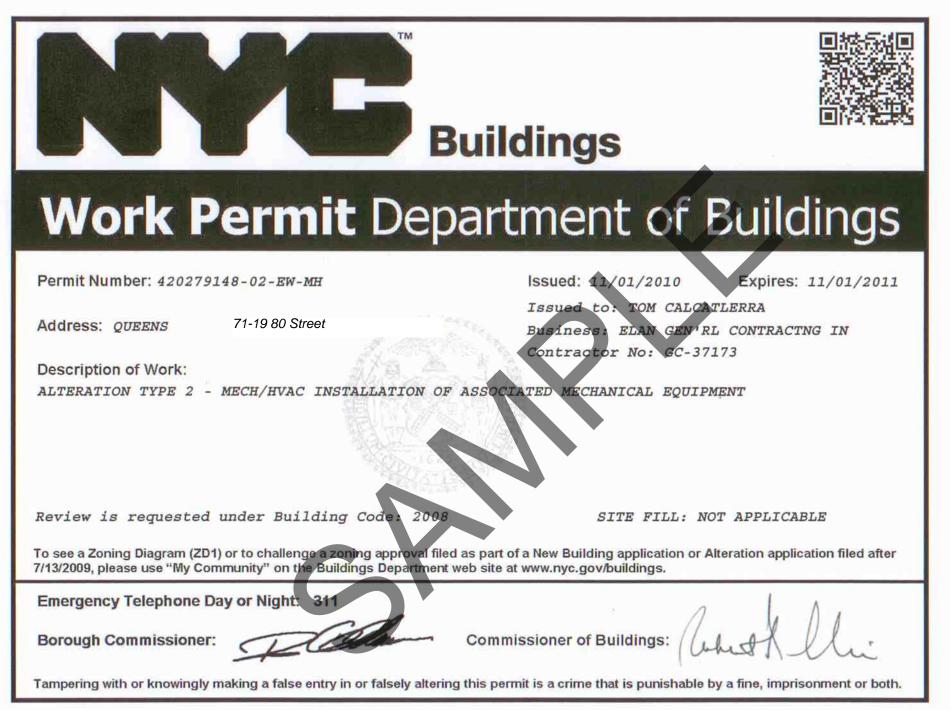
To see a Zoning Diagram (ZD1) or to challenge a zoning approval filed as part of a New Building application or Alteration application filed after 7/13/2009, please use "My Community" on the Buildings Department web site at www.nyc.gov/buildings.

Emergency Telephone Day or Night: 311

**Borough Commissioner:** 

Commissioner of Buildings:

Tampering with or knowingly making a false entry in or falsely altering this permit is a crime that is punishable by a fine, imprisonment or both.

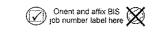


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# TR1: Technical Report Statement of Responsibility

This form must be typewritten



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1 Location Information Required for all applications.		•		
House No(s) Street Name	• · · · · · · · · · · · · · · · · · · ·			
			· · · · · · · · · · · · · · · · · · ·	
Work on Floor(s)				
2 Applicant Information Required for all applications	».			
Choose all that apply: 🔲 Design Applicant 3A, 4A, 5	Special Inspections Ap	plicant 3B-D, 6-8	Progress Inspections A	pplicant 4B-D, 6-8
Last Name	First Name		Middle Initial	
Business Name			Business Telephone	
Business Address				
			Business Fax	
City State	Zip		Mobile Telephone	
License Type choose one: P.E. F	R.A. D Other:		License Number	
			Special Inspection	
			Agency Number	
3 Special Inspection Items Required for all application	ons, continued on page 2	?; <b>i</b> ndicates repor	t required.	
3A Identification of Requirement		3B Identification of		3D Withdraw
Y N Special Inspections	Code/Section	Responsibilities		Responsibilities
Flood Zone Compliance	BC G105	Initial & Date	Initial & Date	Initial & Date
Fire Alarm Test	BC 907, BC 1704.13			
Photoluminescent Exit Path Markings     TR7	BC 1026.11			
Emergency Power Systems (Generators)	BC 1704.13, BC 2702			
Structural Steel - Welding	BC 1704.3.1			
Structural Steel - Erection & Bolting	BC 1704.3.2, BC 1704.3.3			
Structural Cold-Formed Steel	BC 1704.3.4			
Concrete - Cast-In-Place	BC 1704.4			
Concrete - Precast	BC 1704.4			
Concrete - Prestressed	BC 1704.4			
	BC 1704.5		-	
Wood - Off-Site fabrication of Structural Elements	BC 1704.6			
Wood - Installation of High-Load Diaphragms     Wood - Installation of Metal-Plate-Connected Trusses	BC 1704.6.1			
Wood - Installation of Prefabricated I-Joists	BC 1704.6.3 BC 1704.6.4			
Soils - Site Preparation	BC 1704.7.1			
Soils - Fill placement & In-Place Density	BC 1704 .7.2, BC 1704.7.3		· · · · · ·	
Soils - Investigations (Borings/Test Pits)	BC 1704.7.4			
Pile Foundations & Drilled Pier Installation	BC 1704.8			
Implementations     Implementations     Implementations	BC 1704.9			
Wall Panels, Curtain Walls, and Veneers	BC 1704.9.1 BC 1704.10			
Sprayed Fire-Resistant Materials	BC 1704.11			
Exterior Insulation Finish Systems (EIFS)	BC 1704.12			
Alternative Materials - OTCR Buildings Bulletin #	BC 1704.13			
Smoke Control Systems	BC 1704.14			
Mechanical Systems	BC 1704.15			
Fuel-Oil Storage and Fuel-Oil Piping Systems    High-Pressure Steam Piping (Welding)	BC 1704.16 BC 1704.17			
Fuel-Gas Piping (Welding)	BC 1704.17 BC 1704.18			
Structural Safety - Structural Stability	BC 1704.19			
Mechanical Demolition	BC 1704.19, BC 3306.6			

TR1				PAGE
3 Special Inspection Items (continued) Required I	for all applications:	dicates report require	d.	
3A ← Identification of Requirement		3B Identification of	3C Certificate of Complete	3D Withdraw
/ N Special Inspections		Responsibilities	Inspections / Tests	Responsibilities
Excavation - Sheeting, Shoring, and Bracing	Code/Section BC 1704.19, BC 3304.4.1	Initial & Date	Initial & Date	Initial & Date
Soil Percolation Test - Drywell	BC 1704.20.1			
Soil Percolation Test - Septic	BC 1704.20.1			
Sile Storm Drainage Disposal and Detention System Installation	BC 1704.20			
Septic System Installation	BC 1704.20		· · · · · · · · · · · · · · · · · · ·	
Sprinkler Systems	BC 1704.21			
Standpipe Systems	BC 1704.22			
L Heating Systems	BC 1704.23			
Chimneys	BC 1704.24			
Firestop, Draftstop, and Fireblock systems	BC 1704.25			
Aluminum Welding	BC 1704.26			
Seismic Isolation Systems	BC 1707.8			
Concrete Test Cylinders	BC 1905.6	Submit	TR2 to complete these	items
Concrete Design Mix TR3	BC 1905.3	Submit	TR3 to complete these.	items
4 Progress Inspection Items Required for all applicat	ions. 📕 indicates report	required.		
4A ← Identification of Requirement		4B Identification of	4C Certificate of Complete	4D Withdray
N Progress inspections	Code/Section	Responsibilities Initial & Date	Inspections / Tests Initial & Date	Responsibilities
Preliminary	28-116.2.1, BC 109.2	initial & Date	initial & Date	linnal & Date
Footing and Foundation	BC 109.3.1			
Lowest Floor Elevation (attach FEMA form)	BC 109.3.2			
Frame Inspection	BC 109.3.3			
Energy Code Compliance Inspections	BC 109.3.5	Subm	It TR8 to complete this i	fem
Fire-Resistance Rated Construction	BC 109.3.4			
Public Assembly Emergency Lighting	28-116.2.2			
	28-116.2.4.2, BC 109.5,			
For column 4C, indicate date when the actual final inspection was per	975, and 1 RCNY §101-10			
Por column 40, moleate date when the actual mai inspection was per	lonned			
5 Design Applicant's Statements and Signatures	P.E./R.A. responsible	for plans, choose bot	h below and sign/seal.	
			and a second	
			and the second	******
		Name (please	print)	
have identified all of the special inspections, progress ins	spections and tests			Ì
required for compliance.		· · · · · · · · · · · · · · · · · · ·		
		Signature		Da
I certify that the Special Inspection and Approved Agencie	s engaged by the		··· ···	
owner to supervise the work specified above are acceptat	ble. (BC 1704.1)			/
	. ,			/
		```	<b>N</b> .	
				at a design of the second s
		P.E. / R.A. Sea	I (apply seal, then sign a	nd date over sea
6 Owner's Statement and Signature for Progress	/Special Inspector F	Required when inspec	ction applicant identifies re	esponsibilities.
I have reviewed the information provided herein and, to the responsible progress inspector. Falsification of any s unlawful to give to a city employee, or for a city employe performing the job or in exchange for special considerati found after hearing to have knowingly or negligently mar or negligently falsified or allowed to be falsified any a violation required under the provisions of this code or with the Department.	statement is a misdemea e to accept, any benefit, ion. Violation is punishal de a false statement or t certificate, form, signed	anor and is punishable monetary or otherwi ble by a fine or impris o have knowingly statement, applicatio	e by a fine or imprisonme se, either as a gratuity for onment, or both. I unders n, report or certification of	nt, or both. It is properly tand that if I am f the correction of
Name (print)	Title			
Signature	Date			

TR1 PAGE 3 7 Inspection Applicant's Identification of Responsibilities
Check all that apply below:
For the special inspections indicated above in section 3, I certify that I am the principal/director of the special inspection agency accepting responsibility for conducting the inspections. I further certify that I have read the applicable sections of the New York City Construction Codes in connection with special inspections as well as 1 RCNY 101-06 Rule, which specifies the qualifications required for each inspection and that this agency meets those qualifications for each and every special inspection for which I/we take responsibility. I agree that both I and the agency will comply with all provisions of the New York City Construction Codes and the Rule. I am aware of the additional sanctions imposed on false filings by §28-211.1.2 of the Administrative Code.
□ I certify that I am conducting Small Building Inspections and assume the responsibility for the special inspections specified in section 3 above. I personally, or where permitted by the New York City Construction Codes, qualified personnel under my direct supervision, will perform the required inspections and tests. All inspection and test reports shall be signed and made available to the Department. I understand that a qualified special inspection agency is required for Soils Investigation, Pier and Pile installation, Underpinning of structures and Protection of the sides of excavations greater than 10 feet in depth. I am aware of the additional sanctions imposed on false filings by §28-211.1.2 of the Administrative Code.
For the progress inspections indicated above in section 4, except energy code inspections on the TR1EN form, and/or concrete test items indicated in section 3, I assume the responsibility and I personally, or where permitted by the New York City Construction Codes, qualified personnel under my direct supervision, will perform the required inspections and tests on such forms and in such matter as the Department requires or requests. I am aware of the additional sanctions imposed on false filings by §28-211.1.2 of the Administrative Code.
Final Inspection: I will make final inspection of the construction work, including those inspections during its progress necessary to my certification upon final inspection that all work substantially conforms to approved construction documents and applicable laws and rules. I will confirm that the performance of progress inspections and other inspections has been documented before I report the work complete. As prescribed by 1 RCNY 101-10, I will perform the final inspection within 1 year from the expiration of the last valid permit of the work.
Upon completion of the work and within 30 days of my final inspection, I will file a certification attesting to the fact that all work was performed and completed in accordance with the approved construction documents, laws and rules, except as reported otherwise.
I understand that my failure to file a certification of completion or to notify the Department of my withdrawal of responsibilities within one year from expiration of the last valid permit may result in the loss of my privileges to file under Directives 2 and 14 of 1975 or issuance of a violation, or both. I am aware of the additional sanctions imposed on false filings by §28-211.1.2 of the Administrative Code.
Change of Applicant: I am a newly designated individual responsible for the items specified herein and I hereby state that:
None of the inspections/tests indicated herein have been performed to date by the previously designated individual.
Some of the inspections/tests indicated herein have been performed by the previously designated individual, as indicated in the attached report
I am aware of the additional sanctions imposed on false filings by §28-211.1.2 of the Administrative Code.
Name (please print)
Signature Date
P.E. / R.A. Seal (apply seal, then sign and date over seal)
8 Inspection Applicant's Certification of Completion
I have completed the items specified herein and certify the following (check one only):
All work performed substantially conforms to approved construction documents and has been performed in accordance with applicable provisions of the New York City Construction Codes and other designated rules and regulations.
All work performed substantially conforms to approved construction documents and has been performed in accordance with applicable provisions of the New York City Construction Codes and other designated rules and regulations, except as indicated in the attached report.
I am aware of the additional sanctions imposed on false filings by §28-211.1.2 of the Administrative Code.
Withdrawal of Applicant: I am withdrawing responsibility for the items of special/progress inspections and/or tests indicated herein and herewith submit the results or status of the work performed to date.

Name (please print)

Signature

Date

P.E. / R.A. Seal (apply seal, then sign and date over seal)





## **INSPECTOR'S RECOMMENDATION - LETTER**

DATE OF INSP. 5-27-11
CONTROL NUMBER 334622
FD PLAN NUMBER N/M
INSP. NAME WILLIAM ROMER
FLOOR(S) 62 SPACE 2061
SYSTEM ADD TO CLASS-C

A TEST AND INSPECTION OF THE ABOVE MENTIONED FIRE ALARM SYSTEM WAS

CONDUCTED ON 5-27-11

AT 90-15 WIELENS VOUD, QUEENSA LETTER OF APPROVAL WILL BE

GENERATED BY COMPUTER UPON PAYMENT OF INVOICE.

Robert Rampino ALEL SPECTOR

Manager Fire Alarm Inspection Unit

### Sample Contractor's Affidavit

## **CONTRACTOR'S AFFIDAVIT**

STATE OF	)				
COUNTY OF	) SS: )				
TO WHOM IT MAY CONCERN:					
The undersigned being duly sworn , deposes and	d says that he is President, (Officer/Title	e) of (Corporate Name), C	contractor, which has	s entered into a Constr	ruction Contract with
(Tenant Legal Name) cov	vering work for the premises known as	of	which	(DBA) i	s the Tenant and
That the total amount of the contract including e herewith are true, correct and genuine and delive following are the names of all parties who have said work or for material entering into the constr to complete said work according to plans and sp	furnished materials or labor, or services ruction thereof and the amount due or to pecifications.	s for said work and all part o become due to each and t	ies having Contracts that the items mention	s or Subcontracts for soned include all labor	pecific portions of and material required
	SERVICE	CONTRACT	AMOUNT	THIS	BALANCE
NAME	RENDERED	PRICE	PAID	PAYMENT	DUE
		, i i i i i i i i i i i i i i i i i i i			

### Total labor and materials to complete

Affiant further states that there are not other contracts for said work outstanding and that there is nothing due or to become due to any persons for material, labor or other work of any kind done upon or in connection with said work other than above stated and that no chattel mortgages, conditional sales contracts, security agreements, financing statements, retention of title agreements, or personal property leases have been given or are now outstanding as to any materials, fixtures, appliances, furnishings or equipment placed or installed in or upon the foresaid premises or the improvement thereon.

## UNCONDITIONAL WAIVER AND RELEASE OF FINAL PAYMENT

The undersigned has been paid in fu	Il for all labor, services, equipment or material
furnished to	on the job of
located at:	and does hereby waive
and release any right to a mechanic's	lien, stop notice, or any right against a labor and
material bond on the job, except for a	disputed claims for extra work in the amount of
<u>ZERO (\$0.00).</u>	
	Company name
	Ву:
	Signature
Dated:	Name:
	Title:

	Company name
	By:
	Signature
Dated:	Name:
	Title:
Notarization:	
IN WITNESS:	
WHEROF, the undersigned Contractor has caused this Affidavit of P officer.	ayment to be executed by its duly authorized
Signed thisday of,	Ву:
STATE OF	
COUNTY OF	
SWORN TO AND SUBSCRIBED BEFORE ME THIS 1	DAY OF, 2009
(Notary Public Signature)	
My commission expires:	_

NOTICE: This document waives rights unconditionally and states that you have been paid for giving up those rights. This document is enforceable against you if you sign it, even if you have not been paid. If you have not been paid, use a conditional release form.

APPLICATION AND CERTI	FICATION FOR PAYMEN	AIA DOCUMENT G702	PAGE ONE OF PAGES	
TO OWNER:	PROJECT:	APPLICATION NO: Sample AIA Document G702	Distribution to: OWNER ARCHITECT	
FROM CONTRACTOR:	VIA ARCHITECT:	PERIOD TO:		
		PROJECT NOS:		
CONTRACT FOR:		CONTRACT DATE:		
<b>CONTRACTOR'S APPLICA</b> Application is made for payment, as shown below Continuation Sheet, AIA Document G703, is atta	, in connection with the Contract.	information and belief the Work covered completed in accordance with the Contra the Contractor for Work for which previ	t to the best of the Contractor's knowledge, I by this Application for Payment has been act Documents, that all amounts have been pa ous Certificates for Payment were issued and that current payment shown herein is now du	
<ol> <li>ORIGINAL CONTRACT SUM</li> <li>Net change by Change Orders</li> <li>CONTRACT SUM TO DATE (Line 1 ± 2)</li> <li>TOTAL COMPLETED &amp; STORED TO</li> </ol>	\$  \$	CONTRACTOR:		
DATE (Column G on G703) 5. RETAINAGE: a. % of Completed Work \$ (Column D + E on G703) b. % of Stored Material \$ (Column F on G703) Total Retainage (Lines 5a + 5b or	پ	By:	Date:	
Total in Column I of G703) 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) 8. CURRENT PAYMENT DUE 9. BALANCE TO FINISH, INCLUDING RETA (Line 3 less Line 6)	\$ <u> </u>	0.00 In accordance with the Contract Docume comprising the application, the Architec Architect's knowledge, information and	PICATE FOR PAYMENT ents, based on on-site observations and the da t certifies to the Owner that to the best of the belief the Work has progressed as indicated, with the Contract Documents, and the Contra CERTIFIED.	
CHANGE ORDER SUMMARY Total changes approved in previous months by Owner	ADDITIONS DEDUCTION	NS (Attach explanation if amount certified a Application and on the Continuation She ARCHITECT:	liffers from the amount applied. Initial all figuet that are changed to conform with the amou	
Total approved this Month		By:	Date:	
		Contractor named herein, Issuance, payr	ment and acceptance of payment are without	
TOTALS NET CHANGES by Change Order AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FC	\$0.00 R PAYMENT · 1992 EDITION · AIA® · © 1992 Dent by requesting a completed AIA E	Contractor named herein. Issuance, payr prejudice to any rights of the Owner or C	MOUNT CERTIFIED is payable only to the ment and acceptance of payment are without Contractor under this Contract.	

## Sample AIA Document G703

AIA DOCUMENT G703

# **CONTINUATION SHEET**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Α	В	С	D	Е	F	G		Н	Ι
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COM FROM PREVIOUS APPLICATION (D + E)	IPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAC (IF VARIAB RATE)
	GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

G